

WEST LIBRARY INTERLIBRARY LOAN POLICY

The Library endeavors to provide maximum participation in the interlibrary loan process for both Texas Wesleyan University users and for other Libraries that ask us to provide materials to fill their users' requests. At the same time, the Library attempt to follow the guidelines which were formulated by the National Commission on New Technological Uses of Copyrighted Works (commonly referred to as the CONTU guidelines) to address the problem of copying in aggregate quantities as it might apply to the interlibrary loan process. Though these guidelines are merely recommendations, which may not carry the force of law, the Library adheres to CONTU, not only because the majority of ILL departments at other institutions abide by these guidelines, but also because the guidelines uphold the fair use doctrine. The guidelines allow the Library to obtain five journal articles per title from the last five years free from royalty considerations, and do not place restrictions on articles over five years old. Interlibrary loan operations consist of two distinct functions: Borrowing and Lending. CONTU guidelines apply to both functions, but the responsibility for compliance falls primarily on the borrowing library.